

Memorandum of Understanding Between transcendANCE Youth Arts Project & CREATE Express Camp School

I. Parties to the Agreement

transcendANCE Youth Arts Project CREATE Express Camp School:
200 East 12th Street
National City, CA 91950

II. Purpose of Agreement

The intent of this Memorandum of Understanding is to clarify the relationship, define the respective roles and responsibilities, and to demonstrate the intent of these two parties. Agreement may be revised at any time by the mutual agreement in writing of the parties.

III. Term

The term of this Agreement is from the date it is signed until the final day of the CREATE EXPRESS CAMP.

IV. Renewal

The Agreement usage will be reviewed and discussed at the end of the CREATE Express Camp Week. Renewal options and modifications to the agreement, if needed, will be negotiated and presented for consideration by all parties prior to the final day of the CREATE EXPRESS CAMP.

V. Description & Purpose of the Project/Program

transcendANCE Youth Arts Project and CREATE Express Camp School are partnering to run a CREATE Express Camp for 20-25 students for five days during the hours of 10:00am to 4:00pm.

CREATE Express Camps are designed to develop social-emotional intelligence and resilience through self-reflection, community building, dance, and expressive arts experiences. It is the goal that by the end of the CREATE Express Camps that youth will see themselves as artists, leaders, community builders, and individuals capable of making a positive impact in the world.

VI. Activities, Evaluations & Reporting

transcendANCE Youth Arts Project will:

- Develop and deliver a week-long CREATE Express Camp Curriculum
- Recruit and train teaching artists to deliver the program
- Provide necessary student release forms
- Provide, administer, and measure student data through the PEAR HSA tool
- Provide nutritious snacks and lunches for students
- Provide any needed program supplies/student materials
- Assist in coordinating suitable space to hold the CREATE Express Camp and culminating performance on the last day of camp
- Assist in securing sound equipment (boom box or stereo system) for performances on the last day of Camp
- Prepare final funder reports

CREATE Express Camp School will:

- Recruit and select 20-25 students for the project
- Obtain necessary parent consent/participation forms
- Communicate with students and families
- Provide school bus to transport students between CREATE Express Camp School and the transcDANCE studio each day of Camp, and support the coordination of bus schedules
- Assist in coordinating suitable space to hold the CREATE Express Camp and culminating performance on the last day of camp
- Assist in securing sound equipment (boom box or stereo system) on the last day of camp
- Provide feedback through post-program debrief to be included in transcDANCE marketing materials and funder reports

VII. Payment

Fees will be agreed between transcDANCE and the CREATE Express Camp School based on available funding.

VIII. Insurance

Both parties shall maintain Public Liability and Property Damage Insurance to protect them from all claims for personal injury, including accidental death, as well as from all claims for property damage arising from the operations under this Agreement. CREATE Express Camp School agrees to provide an endorsement to this policy stating, "Such insurance as is afforded by this policy shall be primary, and any insurance carried by transcDANCE Youth Arts Project shall be excess and noncontributory," no later than five days from date of this Agreement. CREATE Express Camp School shall provide transcDANCE Youth Arts Project with certificates of insurance evidencing all coverages and endorsements required hereunder including a thirty (30) day written notice of cancellation or reduction in coverage. Contractor agrees to name transcDANCE Youth Arts Project and its officers, agents, and employees as additional insureds under said policy.

The minimum amounts of such insurance shall be as follows:

Commercial General Liability	\$1,000,000 per occurrence \$3,000,000 aggregate
Auto Liability for owner and non-owned vehicles	\$1,000,000 per occurrence \$3,000,000 aggregate
Professional Liability	\$1,000,000 per occurrence \$3,000,000 aggregate

Workers' Compensation will be in conformance with the laws of the State of California and applicable federal laws.

XI. Revisions

This Agreement may be revised at any time by the mutual agreement in writing of the parties.

THE PARTIES TO THIS AGREEMENT HAVE READ THE FOREGOING MOU IN ITS ENTIRETY AND FULLY UNDERSTAND THE PROVISIONS CONTAINED HEREIN. THE PARTIES FREELY AND VOLUNTARILY EXECUTE THIS MOU AS OF THE DATE WRITTEN BELOW.

**Representative for
CREATE EXPRESS CAMP School**

Date

**Representative for
transcendANCE Youth Arts Project**

Date